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HUMAN RESOURCES DIVISION, HEAD OFFICE
PLOT NO. 4, SECTOR 10, DWARKA, NEW DELHI – 110075

Applications are invited from Indian Citizens for Engagement as Apprentices under The Apprentices Act 1961 (as amended from time to time) in Punjab National Bank

1	Total Seats: 2700
2	Online Registration of Application: 30.06.2024 to 14.07.2024
3	Online Examination: 28.07.2024
4	Hard copy of application and other documents not to be sent to this office.
5	Candidates are requested to apply Online through the link given on the following website https://www.pnbindia.in/Recruitments.aspx (The application link will open website of BFSI SSC of India for applying for apprentices) or http://bfsissc.com

- A. **TRAINING SEATS:** The details of State /UT, Circle wise seats of apprentices is given below. The Bank shall have the right to allot any Circle within the State/UT for training, keeping in view the administrative/operational convenience.

Circle-wise and Category-wise seats for Apprentices:

State/UT	Circle	Total Seats*	SC	ST	OBC	EWS	UR	PwBD			
								VI	HI	OH	ID
Andaman and Nicobar Islands	KOLKATA - WEST	2	0	0	0	0	2	0	0	0	0
	Sub Total	2	0	0	0	0	2	0	0	0	0
Andhra Pradesh	VIJAYWADA	14	2	1	3	1	7	1	0	0	0
	VIZAG	13	2	0	4	1	6	0	0	0	0
	Sub Total	27	4	1	7	2	13	1	0	0	0
Arunachal Pradesh	DIBRUGARH	4	0	1	0	0	3	0	0	0	0
	Sub Total	4	0	1	0	0	3	0	0	0	0
Assam	DIBRUGARH	5	0	1	1	1	2	0	0	0	0
	GUWAHATI	9	1	1	3	0	4	0	1	0	0
	JORHAT	4	0	0	1	0	3	0	0	0	0
	NAGAON	5	0	1	1	1	2	0	0	0	0
	SILCHAR	4	0	0	1	0	3	0	0	0	0
Sub Total	27	1	3	7	2	14	0	1	0	0	
Bihar	ARRAH	7	1	0	2	0	4	0	0	0	0
	AURANGABAD (BIHAR)	7	1	0	2	1	3	0	0	0	0
	BHAGALPUR	5	1	0	1	1	2	0	0	0	0
	BIHARSHARIF	6	1	0	2	0	3	0	0	0	0
	CHAMPARAN (MOTIHARI)	13	2	0	4	1	6	0	0	0	1
	DARBHANGA	6	1	0	2	1	2	0	0	0	0

State/UT	Circle	Total Seats*	SC	ST	OBC	EWS	UR	PwBD			
								VI	HI	OH	ID
	GAYA	6	1	0	2	0	3	0	0	0	0
	MUZAFFARPUR	6	1	0	2	1	2	0	0	0	0
	PATNA	13	1	0	1	1	10	0	0	1	0
	PURNEA	10	2	0	3	1	4	1	0	0	0
	Sub Total	79	12	0	21	7	39	1	0	1	1
Chandigarh	CHANDIGARH	19	3	0	5	1	10	0	0	0	0
	Sub Total	19	3	0	5	1	10	0	0	0	0
Chhattisgarh	BILASPUR	26	3	8	1	3	11	1	0	0	0
	RAIPUR	25	3	8	2	2	10	0	1	0	0
	Sub Total	51	6	16	3	5	21	1	1	0	0
Dadra and Nagar Haveli	SURAT	2	0	0	0	0	2	0	0	0	0
	Sub Total	2	0	0	0	0	2	0	0	0	0
Daman and Diu	RAJKOT	2	0	0	1	0	1	0	0	0	0
	SURAT	2	0	0	0	0	2	0	0	0	0
	Sub Total	4	0	0	1	0	3	0	0	0	0
Delhi	EAST DELHI	60	9	4	16	6	25	1	0	1	1
	NORTH DELHI	28	4	2	8	2	12	1	0	0	0
	SOUTH DELHI	70	10	5	19	7	29	0	0	1	1
	WEST DELHI	20	3	2	5	2	8	0	1	0	0
	Sub Total	178	26	13	48	17	74	2	1	2	2
Goa	KOLHAPUR	4	0	0	0	0	4	0	0	0	0
	Sub Total	4	0	0	0	0	4	0	0	0	0
Gujarat	AHMEDABAD	53	4	7	14	5	23	0	0	1	0
	RAJKOT	32	2	5	9	3	13	0	0	0	1
	SURAT	12	1	2	3	1	5	0	1	0	0
	VADODARA	20	1	3	5	2	9	1	0	0	0
	Sub Total	117	8	17	31	11	50	1	1	1	1
Haryana	GURUGRAM	77	14	0	21	8	34	0	1	0	0
	HISAR	19	3	0	5	2	9	1	0	0	0
	JIND	16	3	0	4	2	7	0	1	0	0
	KARNAL	23	4	0	6	2	11	1	0	0	0
	KURUKSHETRA	14	2	0	4	1	7	0	0	0	1
	PANIPAT	30	6	0	8	3	13	0	0	1	0
	REWARI	14	3	0	4	1	6	0	0	1	0
	ROHTAK	19	4	0	5	2	8	0	0	0	1
SIRSA	14	3	0	4	1	6	0	1	0	0	
	Sub Total	226	42	0	61	22	101	2	3	2	2
Himachal Pradesh	DHARAMSHALA	20	5	0	4	2	9	0	0	1	0
	HAMIRPUR	17	4	0	3	2	8	0	0	0	1
	MANDI	17	4	1	3	1	8	0	0	0	0
	SHIMLA	14	4	1	3	1	5	0	1	0	0
	SOLAN	15	3	1	3	2	6	0	0	0	0
	Sub Total	83	20	3	16	8	36	0	1	1	1
Jammu and Kashmir	JAMMU	19	1	2	5	1	10	0	0	0	1
	SRINAGAR	7	1	0	2	1	3	0	0	0	0

State/UT	Circle	Total Seats*	SC	ST	OBC	EWS	UR	PwBD			
								VI	HI	OH	ID
	Sub Total	26	2	2	7	2	13	0	0	0	1
Jharkhand	BOKARO	8	1	2	1	0	4	0	0	0	0
	RANCHI	11	1	2	1	1	6	0	0	0	0
	Sub Total	19	2	4	2	1	10	0	0	0	0
Karnataka	BANGALORE	22	3	2	6	2	9	0	1	0	0
	HUBLI	10	2	0	2	1	5	0	0	0	0
	Sub Total	32	5	2	8	3	14	0	1	0	0
Kerala	ERNAKULAM	7	0	0	1	1	5	0	0	0	0
	KOZHIKODE	5	1	0	1	0	3	0	0	0	0
	THIRUVANANTHAPURAM	10	1	0	3	1	5	0	0	0	0
	Sub Total	22	2	0	5	2	13	0	0	0	0
Ladakh	SRINAGAR	2	0	0	0	0	2	0	0	0	0
	Sub Total	2	0	0	0	0	2	0	0	0	0
Madhya Pradesh	BHOPAL	27	4	5	4	3	11	0	0	1	1
	GWALIOR	36	5	7	5	3	16	0	1	0	0
	INDORE	26	3	5	3	3	12	1	0	0	0
	JABALPUR	32	5	6	5	3	13	0	0	0	1
	UJJAIN	12	2	3	2	1	4	0	0	0	0
	Sub Total	133	19	26	19	13	56	1	1	1	2
Maharashtra	KOLHAPUR	7	1	1	2	1	2	0	0	0	0
	MUMBAI CITY	43	4	4	11	4	20	1	0	0	0
	MUMBAI WESTERN	34	3	3	9	3	16	0	1	0	0
	NAGPUR	8	1	1	2	1	3	0	0	0	0
	NASHIK	14	1	1	4	1	7	1	0	0	0
	PUNE	17	2	1	5	2	7	0	0	0	1
	THANE	22	2	2	6	2	10	0	0	1	0
	Sub Total	145	14	13	39	14	65	2	1	1	1
Manipur	IMPHAL	6	0	2	0	0	4	0	0	0	0
	Sub Total	6	0	2	0	0	4	0	0	0	0
Meghalaya	GUWAHATI	2	0	0	0	0	2	0	0	0	0
	Sub Total	2	0	0	0	0	2	0	0	0	0
Mizoram	IMPHAL	2	0	0	0	0	2	0	0	0	0
	Sub Total	2	0	0	0	0	2	0	0	0	0
Nagaland	IMPHAL	2	0	0	0	0	2	0	0	0	0
	Sub Total	2	0	0	0	0	2	0	0	0	0
Odisha	BALESWAR	12	2	3	1	1	5	0	0	0	0
	BERHAMPUR (GANJAM)	9	2	2	1	1	3	0	0	0	0
	BHUBANESHWAR	21	3	4	2	2	10	1	0	0	0
	CUTTACK	14	2	3	2	1	6	0	0	1	0
	SAMBALPUR	15	2	3	2	2	6	0	0	0	0
	Sub Total	71	11	15	8	7	30	1	0	1	0
Pondicherry	TRICHY	2	0	0	0	0	2	0	0	0	0
	Sub Total	2	0	0	0	0	2	0	0	0	0
Punjab	AMRITSAR	29	8	0	6	3	12	0	0	0	1
	BHATINDA	7	2	0	1	1	3	0	0	1	0
	FAZILKA	6	2	0	1	0	3	0	0	0	0

State/UT	Circle	Total Seats*	SC	ST	OBC	EWS	UR	PwBD			
								VI	HI	OH	ID
	HOSHIARPUR	31	9	0	7	3	12	1	0	0	0
	JALANDHAR	55	15	0	11	6	23	0	0	1	1
	KAPURTHALA	30	9	0	6	3	12	0	1	0	0
	LUDHIANA	32	9	0	7	3	13	0	0	0	1
	MOGA	15	4	0	3	1	7	0	0	0	0
	PATHANKOT	17	5	0	4	2	6	1	0	0	0
	PATIALA	10	3	0	2	1	4	0	1	0	0
	SAS NAGAR (MOHALI)	19	6	0	4	2	7	0	0	1	0
	Sub Total	251	72	0	52	25	102	2	2	3	3
Rajasthan	ALWAR	30	5	4	6	3	12	1	0	0	0
	BHARATPUR	40	7	5	8	4	16	0	1	0	0
	BIKANER	13	2	2	3	1	5	0	0	0	1
	HANUMANGARH	7	1	0	1	0	5	0	0	0	0
	JAIPUR - AJMER	32	5	4	6	3	14	0	0	1	0
	JAIPUR - SIKAR	18	3	2	4	2	7	0	1	0	0
	JODHPUR	17	3	2	3	2	7	1	0	0	0
	KOTA	27	5	4	5	2	11	0	0	0	1
	SRIGANGANAGAR	7	1	1	2	1	2	0	0	0	0
	UDAIPUR	15	3	2	3	2	5	0	0	1	0
	Sub Total	206	35	26	41	20	84	2	2	2	2
Sikkim	NEW JALPAIGURI (SILIGURI)	4	0	0	0	0	4	0	0	0	0
	Sub Total	4	0	0	0	0	4	0	0	0	0
Tamil Nadu	CHENNAI	29	6	0	8	3	12	0	0	0	1
	COIMBATORE	13	2	0	3	1	7	0	1	0	0
	TRICHY	18	3	0	5	2	8	1	0	0	0
	Sub Total	60	11	0	16	6	27	1	1	0	1
Telangana	HYDERABAD	20	3	1	5	2	9	0	0	0	1
	SECUNDERABAD	14	2	1	4	1	6	0	0	0	0
	Sub Total	34	5	2	9	3	15	0	0	0	1
Tripura	AGARTALA	13	2	4	0	1	6	0	0	0	0
	Sub Total	13	2	4	0	1	6	0	0	0	0
Uttar Pradesh	AGRA	32	7	0	9	3	13	0	0	0	1
	ALIGARH	30	6	0	8	3	13	1	0	0	0
	AYODHYA (FAIZABAD)	34	7	1	9	3	14	1	0	0	0
	BAREILLY	40	8	0	11	4	17	0	1	0	0
	BIJNORE	15	3	0	4	2	6	0	0	1	0
	BULANDSHAHR	51	11	1	13	5	21	1	1	0	0
	ETAWAH	15	3	0	4	2	6	0	0	0	0
	GHAZIABAD	18	4	0	5	2	7	0	0	0	1
	GORAKHPUR	35	7	1	9	4	14	0	1	0	0
	JHANSI	26	5	0	7	3	11	1	0	0	0
	KANPUR CITY	9	2	0	2	1	4	0	0	0	0
	LUCKNOW	35	7	1	9	3	15	0	1	0	1
	MAU	14	3	0	4	1	6	1	0	0	0
	MEERUT	43	9	0	12	4	18	0	0	1	0

State/UT	Circle	Total Seats*	SC	ST	OBC	EWS	UR	PwBD			
								VI	HI	OH	ID
Uttar Pradesh	MORADABAD	13	3	0	4	1	5	0	0	0	0
	MUZAFFARNAGAR	38	8	1	10	4	15	0	1	0	1
	NOIDA	30	6	0	8	3	13	1	0	1	0
	PRAYAGRAJ (ALLAHABAD)	18	4	0	5	2	7	0	1	0	0
	RAEBARELI	13	3	0	4	1	5	0	0	0	0
	SAHARANPUR	25	5	0	7	2	11	0	0	1	0
	SITAPUR	20	4	0	5	2	9	0	0	0	1
	VARANASI	7	2	0	2	1	2	0	0	1	0
	Sub Total	561	117	5	151	56	232	6	6	5	5
Uttarakhand	DEHRADUN	12	2	0	1	1	8	0	0	0	0
	HALDWANI	7	1	0	1	0	5	0	0	0	0
	HARIDWAR	17	3	1	2	2	9	0	1	0	0
	TEHRI	12	2	0	2	1	7	0	0	0	0
	Sub Total	48	8	1	6	4	29	0	1	0	0
West Bengal	BARDHMAN	14	3	1	3	2	5	0	1	0	0
	DURGAPUR	6	1	0	1	1	3	0	0	0	0
	HOOGHLY	16	4	1	3	2	6	0	0	1	0
	KHARAGPUR	13	3	1	2	1	6	0	0	0	0
	KOLKATA - NORTH	31	7	2	7	3	12	0	0	1	0
	KOLKATA - SOUTH (BEHALA)	23	5	1	5	2	10	1	0	0	0
	KOLKATA - WEST	23	5	1	5	2	10	0	1	0	0
	MALDA	12	3	0	3	1	5	0	0	0	0
	MURSHIDABAD	13	3	1	3	1	5	0	0	1	0
	NADIA	12	3	0	3	1	5	0	0	0	0
	NEW JALPAIGURI (SILIGURI)	12	3	0	2	1	6	0	0	0	1
	NORTH 24 PARGANAS	8	2	0	2	1	3	0	0	0	0
	PASCHIM MEDINIPUR	13	3	1	3	1	5	1	0	0	0
	PURBA MEDINIPUR	7	2	0	2	1	2	0	0	0	0
PURULIA	19	4	1	4	2	8	0	0	1	0	
SOUTH 24 PARGANAS	14	3	1	3	1	6	0	0	0	1	
	Sub Total	236	54	11	51	23	97	2	2	4	2
TOTAL		2700	481	167	614	255	1183	25	25	24	25

* The number of training seats mentioned above is provisional and may vary at the time of engagement.

Abbreviations: SC - Scheduled Caste; ST - Scheduled Tribe; OBC - Other Backward Class; EWS – Economically Weaker Section; UR - Unreserved Category; **PwBD (Persons with Benchmark Disability) Category** - VI - Visually Impaired; HI - Hearing Impaired; OC - Orthopedically Challenged, ID - Intellectual Disability. The reservation under various categories will be as per prevailing government guidelines.

B. NATIONALITY/ CITIZENSHIP

- A candidate must be either –
- i. a citizen of India or
 - ii. a subject of Nepal or
 - iii. a subject of Bhutan or

- iv. a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India,

provided that a candidate belonging to categories (ii), (iii) & (iv) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

C. AGE:

Minimum 20 years and maximum 28 years as on 30.06.2024 i.e. candidates must have been born not earlier than 30.06.1996 and not later than 30.06.2004. Maximum age indicated is for unreserved and EWS candidates. Relaxation in upper age limit is applicable as per Government of India guidelines for SC/ST/OBC/PwBD candidates.

D. RELAXATION IN UPPER AGE LIMIT:

Sr	Category	Age relaxation
(i)	Scheduled Caste/ Scheduled Tribe	05 Years
(ii)	Other Backward Classes (non-creamy layer)	03 Years
(iii)	Persons with Benchmark Disability as defined under “The Rights of Persons with Disabilities Act, 2016”	10 Years
(iv)	Widows, divorced women and women legally separated from their husbands who have not remarried	Age concession up to the age of 35 years for General/EWS, 38 years for OBC and 40 years for SC/ST candidates

NOTE:

- The relaxation in upper age limit to SC/ ST/ OBC candidates is allowed on cumulative basis with only one of the remaining categories for which age relaxation is permitted as mentioned above in D (iii) to (iv).**
- Candidates seeking age relaxation/other benefits will be required to provide/submit necessary certificate(s) in original/ copies at any stage of the engagement process as required by the Bank, failing which their candidature is liable to be rejected at any stage.
- Caste / Disability Certificate should be issued by competent authority in the prescribed format as stipulated by Government of India in case of SC/ ST/ OBC/ EWS/ PwBD category candidates. In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section (excluded from the benefits of reservation for Other Backward Classes in Civil post & services under Government of India). The candidate should possess a valid OBC certificate with a non-creamy layer clause as per Government of India guidelines, issued from time to time. Candidates belonging to OBC category but coming under creamy layer are not entitled to OBC reservation. They should indicate their category as Unreserved in the online application form.

E. DEFINITIONS:

(A) Persons with Benchmark Disabilities:

Under Section 34 of “The Rights of Persons with Disabilities Act, 2016”, persons with benchmark disabilities are eligible for reservation. All the above posts are identified suitable for the persons under categories of disabilities as defined in the Schedule of RPWD Act 2016 and notified by the Department of Empowerment of Persons with Disabilities (Divyangjan) from time to time.

- “OC” (Orthopedically Challenged) Category:** A person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both, including Leprosy Cured, Cerebral Palsy, Dwarfism, Muscular Dystrophy and Acid Attack Victims. Orthopedically challenged persons along with the following benchmarks are covered under locomotor disability:

- a. **"Leprosy cured person"** means a person who has been cured of leprosy but is suffering from:
 - i. Loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity;
 - ii. Manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
 - iii. Extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall be construed accordingly;
 - b. **"Cerebral palsy"** means a group of non-progressive neurological conditions affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;
 - c. **"Dwarfism"** means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;
 - d. **"Muscular dystrophy"** means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterized by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;
 - e. **"Acid attack victims"** means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.
- II. "VI" Category (Visually Impaired):** Only those Visually Impaired (VI) persons who suffer from any one of the following conditions, after best correction, are eligible to apply.
- a. **Blindness:**
 - i. Total absence of sight; or
 - ii. Visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or
 - iii. Limitation of the field of vision subtending an angle of less than 10 degrees.
 - b. **Low Vision:**
 - i. Visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or
 - ii. Limitation of the field of vision subtending an angle of less than 40 degrees up to 10 degrees.
- III. "HI" Category (Hearing Impaired):**
- a. Deaf: means a person having 70 DB hearing loss in speech frequencies in both ears.
 - b. Hard of Hearing: means a person having 60 DB to 70 DB hearing loss in speech frequencies in both ears.
- IV. "ID" (Intellectual Disability) Category:** Only those persons, who suffer from any one of the following types of disabilities, are eligible to apply under this category:
- a. **Intellectual Disability:**
 - i. "Autism Spectrum Disorder" (ASD) means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviors.
 - ii. "Specific Learning Disability" (SLD) means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia.

iii. "Mental Illness" (MI) means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behavior, capacity to recognize reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterized by sub normality of intelligence.

b. **Multiple Disabilities:** means multiple disabilities amongst clause I, II, III and IV (a) under para "Persons with Benchmark Disabilities" as mentioned above.

NOTE:

- a. Only persons with benchmark disabilities would be eligible for reservation. "Benchmark disability" means a person with not less than 40% of a specified disability where specified disability has not been defined in measurable terms and includes the persons with disability, where disability has been defined in measurable terms, as certified by the certifying authority.
- b. The allocation of reserved vacancies for the persons with benchmark disabilities will be as prescribed in the "The Rights of Persons with Disabilities Act, 2016" and as per vacancies prescribed by the Bank.

(B) Economically Weaker Sections (EWSs):

- (i) Persons who are not covered under the existing scheme of reservations to the Scheduled Castes, the Schedule Tribes and the Other Backward Classes (Central List) and whose family has gross annual income below Rs.8.00 lakh (Rupees eight lakh only) are to be identified as EWS for the benefit of reservation. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:
 - i. 5 acres of agricultural land and above;
 - ii. Residential flat of 1000 sq. ft. and above;
 - iii. Residential plot of 100 sq. yards and above in notified municipalities;
 - iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- (ii) The property held by a "Family" in different locations or different places / cities would be clubbed while applying the land or property holding test to determine EWS status.
- (iii) The benefit of reservation under EWS can be availed upon production of Income and Asset Certificate issued by any one of the authorities as notified by Government of India in the prescribed format which only shall be accepted as a proof of candidate's claim of belonging to EWS.
- (iv) The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

Disclaimer: EWS vacancies are tentative and subject to further directives of Government of India and outcome of any litigation. These guidelines are subject to change in terms of GOI guidelines/ clarifications, if any, from time to time.

F. EDUCATIONAL QUALIFICATION (as on 30.06.2024).

Graduate degree in any discipline from any Institute/ College/ University recognized/ approved by Govt. bodies/ AICTE/ UGC. The result of the qualification must have been declared on or before 30.06.2024 and candidate must produce Mark Sheets and Provisional/ Degree Certificate issued from the University/ College/ Institute as and when required by the Bank.

The candidates applying for training seats of a particular State/ UT, should be proficient (reading, writing, speaking and understanding) in local language of that State/UT.

G. PHYSICAL/ MEDICAL FITNESS

Engagement of Apprentices will be subject to his/her being declared medically fit as per the requirement of the Bank.

H. DURATION OF TRAINING:

Total Duration of training will of one year from the date of contract. The one year training will include 2 weeks Basic Training and 50 weeks On-the-Job Training.

I. STIPEND/ BENEFIT:

The engaged apprentices are eligible for following stipend per month for the contract period of one year.

Branch Category	Stipend (in Rs.)
Rural/ Semi-Urban	10,000
Urban	12,000
Metro	15,000

The apprentices are not eligible for any other allowances/ benefits.

J. TERMS AND CONDITIONS FOR ENGAGEMENT OF APPRENTICES:

- The provision of any law with respect to Labour such as PF, ESI, Bonus shall not be applicable to or in relation to such apprenticeship.
- A contract having a unique contract code number will be generated by the apprenticeship portal between the Bank and candidate with the digital signature of both the parties.
- The Contract of Apprenticeship shall be terminated, if the apprentice does not report at the Bank's Training venue/ Bank Branch on the date of commencement of Basic Training/ On-the-Job Training, Further, during the apprenticeship, in case the apprentice is found to be involved in any act of misbehavior /disobedience/ unsatisfactory performance/ any other act prejudicial to the interest of the Bank, the contract may be terminated by the Bank after giving 07 days' notice. The Contract of Apprenticeship shall automatically get terminated on expiry of the period of Apprenticeship Training.
- Apprentices shall be entitled to such holidays as are observed in the Bank/ Branch/ at that place. In addition, they shall be entitled to one casual Leave on completion of each month of Apprenticeship. No other type of leave shall be applicable for the Apprentices.

K. REGISTRATION/ APPLICATION PROCESS:

For Detailed Information: -

1. Applicants are advised to visit Bank's website www.pnbindia.in and click on 'Recruitment' to open the link → **"Online application for engagement of Apprentices: 2024-25"**

Or

Applicants will be required to visit <https://www.pnbindia.in/Recruitments.aspx>

For Registration: -

2. All eligible applicants are requested to register themselves for the apprenticeship entrance examination/ test by visiting **"Career Opportunities"** section of www.bfsissc.com and make the payment of the applicable examination fees as per the category stated under section "L" provided below. Thereafter, applicant will have to register and complete his/her profile, if not done before, separately in two different Government apprenticeship portals viz.

- i. NAPS Apprenticeship Portal www.apprenticeshipindia.gov.in (Apprentices Login/Registration Section) and
- ii. NATS portal www.nats.education.gov.in (Student Register/Login Section - applicable only for those who have passed their graduation on or after 1st Apr'2020).

3. Following documents be kept ready before enrolling in the portal:

S.No	Document type
1	Aadhaar card
2	Valid Personal Email ID (will be required to activate account and Login)
3	Mobile number
4	Passport size photograph Format: JPEG, Size: Less than 1 MB
5	Qualifying Degree / Provisional Certificate, Format: PDF, Size: Less than 1 MB

- 4. All applicants, post successfully registering in the respective apprenticeship portals NAPS and/or NATS, will receive email communication from BFSI SSC seeking your NAPS apprentice code number and/or NATS enrollment number.
- 5. All applicants will have to provide their basic personal information, category, name of scribe (in case of PwBD candidates).
- 6. Candidates should have valid email ID and mobile no. which should be kept active till the declaration of results. It will help him/her in getting call letter/advice/notifications etc. by email/SMS.

L. FEES/INTIMATION CHARGES (Non-Refundable):

Candidates can make the payment of requisite fees/intimation charges through the ONLINE mode only, from 30.06.2024 to 14.07.2024 and no other mode of payment is acceptable. Application/ Examination fee is as under:

Category	Application/ Examination/ Intimation fee
PwBD	Rs. 400/-+GST @18% = Rs.472/-
Female/ SC/ ST	Rs. 600/-+GST @18% = Rs.708/-
GEN/OBC	Rs. 800/-+GST@18% = Rs.944/-

*Fee once paid will NOT be refunded on any account nor can it be held in reserve for any other exam or selection.

M. SELECTION PROCESS:

Selection for engagement of apprentices would be based on the basis of:

- i. **Online written test (to be held on 28.07.2024):**

The structure of online written examination (MCQs type) would be as follows:

Sl.	Name of test	No. of Questions	Maximum Marks	Total Duration	Medium Of Test
1.	General/ Financial Awareness	25	25	60 minutes	English / Hindi
2.	General English	25	25		English / Hindi
3.	Quantitative & Reasoning Aptitude	25	25		English / Hindi
4.	Computer Knowledge	25	25		English / Hindi
	Total	100	100		

- All applicants who have paid the examination fee will receive intimation from BFSI SSC with date and timing of the examination.
- All applicants will have to give the online examination on the given date and time using their own camera enabled desktop or laptop or tablet or smart phone.
- All applicants will have to display (for capturing image) the same ID Proof which they have uploaded on the apprenticeship portal.
- Except for PwBD candidates, no candidate will be allowed to have any one else near him/her while giving online examination. The guidelines for the same shall be provided by the exam conducting agency.
- Candidates will be required to score a minimum percentage mark on aggregate as decided by the Bank (For SC/ST/OBC/PwBD candidates, 5% relaxation available thereon). There will be no minimum qualifying marks for individual subject.
- Candidates will be selected on the basis of their merit subject to reservation rules. In case more than one candidates score same marks (same marks at cut off point) the candidate with more age will be ranked higher in the merit list.
- **Result of the candidates who have provisionally qualified for selection will be made available on the Bank's website.**

NOTE: Other detailed information regarding the examination will be given in the 'Information Handout', which will be made available for download to the eligible candidates along with the call letter for the test

ii. **Test of local language:**

- The candidates applying for training seats of a particular State, should be proficient (reading, writing, speaking and understanding) in any one of the specified local languages of that State.
- Candidates who produce 10th or 12th standard mark sheet/ certificate evidencing having studied the specified opted local language will not be required to undergo the language test.
- For other candidates, the test for knowledge of local language will be conducted as a part of selection process. It will be conducted when the candidate is called for document verification by the Bank. Candidates who fail to qualify this test will not be engaged as apprentice.

iii. **Medical Examination:**

Engagement of selected apprentices is subject to his/her being declared medically fit as per the requirement of the Bank.

Final Selection will be subject to:

- a) Verification of eligibility for the post and information furnished in the online application
- b) Qualifying in written test and test of local language, where applicable, as detailed above.
- c) Qualification in the Medical examination.

N. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated or should not suppress any material information while filling the online application form.

At the time of online examination, if a candidate is/ has been found:

- a. using unfair means during the online examination, or
- b. impersonating or procuring impersonation by any person, or
- c. misbehaving or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose, or
- d. resorting to any irregular or improper means in connection with his/her candidature for selection or obtaining support for his/her candidature by any means, or
- e. obtaining support of his/her candidature by unfair means, or

He/she will be liable:

- i. to be disqualified from the examination for which he/she is a candidate.
- ii. to be debarred, either permanently or for a specified period, from any examination conducted by the Bank.
- iii. for termination from the apprenticeship training, if he/she has already joined the Apprenticeship training of the Bank.

O.GENERAL INFORMATION:

- a) **Please note that the candidates engaged as Apprentice will NOT be treated as “employees” of the Punjab National Bank and will not be entitled to receive any benefits which are available for the employees of the Bank.**
- b) The Candidate should NOT have undergone Apprenticeship either in Punjab National Bank or in any other organization earlier or pursuing Apprenticeship Training as per The Apprentices Act 1961 as amended till date.
- c) Candidates who had training or job experience for a period of one year or more after the attainment of the requisite educational qualification (i.e. graduation), **shall NOT be eligible** for being engaged as Apprentices.
- d) No Ex-servicemen/ Disabled Ex-Servicemen shall be engaged as an apprentice and there is no reservation to Ex-servicemen/ Disabled ex-servicemen in the apprentice engagement.
- e) No discrimination will be made on the basis of gender of any candidate.
- f) **Bank shall have no obligation to offer regular employment to Apprentices during and/ or after the completion of the apprenticeship period. After completion of Apprenticeship period, candidates will be relieved from the respective work area.**
- g) The decision of the Bank will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of applications, mode of selection, cancellation of the selection process either in part or full etc. No correspondence will be entertained in this regard. Filling up of the seats is solely at the discretion of the Bank based on suitability of candidates and no claim will arise for engagement, if some of these seats are not filled due to unsuitability / insufficient number of candidates or for any other reason.
- h) Online applications which are incomplete shall not be considered as “Eligible” and shall be treated as “Rejected”. No communication will be entertained in this regard.
- i) No change of data after submission of final online submission of application is allowed.
- j) Candidates should satisfy themselves about their eligibility for engagement as apprentice. Admission to tests will be purely provisional subject to verification of age/ qualification/ category (SC/ST/OBC/EWS/PwBD), etc. of the candidate.
- k) Not more than one application should be submitted by a candidate. In case of multiple applications, only the last valid (completed) application will be considered, and the application fee paid for other registration will stand forfeited.
- l) Candidates are advised to take a printout of their system generated online application form after submitting the application.
- m) Caste/ Category certificate issued by Competent Authority on format prescribed by the Government of India will have to be submitted by the SC/ST/ OBC/ PwBD candidates, at the time of engagement. A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that he/ she does not belong to the creamy layer as on last date of registration. OBC certificate containing the 'Non-creamy layer' clause, issued during the period 01.04.2024 to the date of engagement as apprentice, if found suitable for, will have to be submitted at the time of engagement/document verification.
- n) Benefit of reservation under EWS category can be availed upon production of an 'Income and Asset Certificate' issued by a Competent Authority on the format prescribed by Government of India for the relevant financial year i.e. valid for FY 2024-25.
- o) Candidates are advised to keep their registered e-mail ID & mobile number active for receiving advices, notifications viz. call letters/ advices etc.

- p) Candidates are advised not to change their appearance till the engagement process is complete. A candidate should ensure that the signature appended by him/ her in all the places viz. call letter etc. and in all correspondences with the Bank in future should be identical and there should be no variation of any kind.
- q) Any dispute arising out of and/ or pertaining to the process of recruitment under this advertisement shall be subject to the sole jurisdiction of the Courts situated at NCT of Delhi.
- r) Canvassing in any form will be a disqualification.
- s) The Bank will not reimburse or bear any travelling expenses that may be incurred by the candidate during the process.
- t) Candidates are advised to regularly visit the Bank's website for updates/ notices/ instructions. All announcements/ addendum/ corrigendum/ details pertaining to this process will be only published/ provided on <http://bfsissc.com> or www.pnbindia.co.in from time to time under Recruitments section. No separate communication/ intimation will be sent to the candidates who are not selected/ shortlisted in the process. All notification/ communication placed on Bank's website shall be treated as intimation to all candidates who have applied for the process.

P. DISCLAIMER:

- Bank reserves the right to cancel the engagement process partly/ entirely or change the number of training seats at any time, if required, without issuing any further notice or assigning any reason thereof.
- Punjab National Bank does not assume any responsibility for the applicants not being able to submit their application within the last date on account of technical glitch or any other reason beyond the control of Punjab National Bank.
- In case of cancellation of engagement process, the candidates will be refunded application fees deposited by them while applying online.
- Any notice/ communication meant for the candidates displayed on Bank's website or sent by Registered/ Speed Post or conveyed to the email ID mentioned in the application at the time of registration with the Bank, shall be deemed to be sufficient service of communication upon the candidate, for all purposes.
- In case it is detected at any stage that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), indulge in unfair practice in the process, his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after engagement, his/her training is liable to be terminated without notice.
- Bank's decision in respect of all matters pertaining to this engagement process will be final and binding on all the candidates.

Dated:29.06.2024

GENERAL MANAGER (HRD)